



PROJECT UPDATE: COMPLIANCE UNIT STANDARD PROCEDURE (CUSP) SHARING SITE



Winter FDP Meeting
January 9, 2020

Current Status of CUSP Project:

Goal: To create an online repository where participating institutions can share standard procedures used in animal care protocols.



Alpha Testing

- Initial system build
- Initial testing of system
- Identify major bugs, usability issues or feature gaps
- Largely performed by tech team + 2-3 institutions

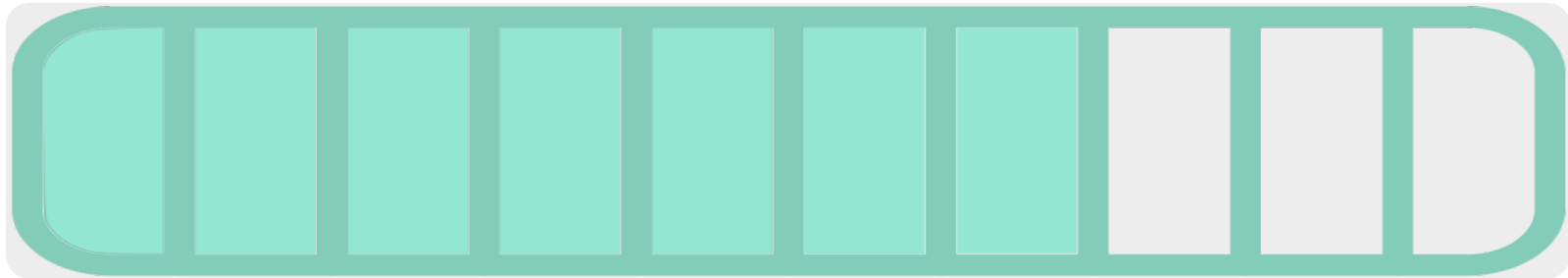
Developers:

- David Wright (FDP)
- Jaret Langston (UAB)

Alpha Testers:

- Scott Bury (Vanderbilt)
- Elaine Kim (CSU)
- Ellen Ladenheim (JHU)
- Eva McGhee (Charles Drew)
- Aubrey Schoenleben (UW)
- Sally Thompson-Iritani (UW)

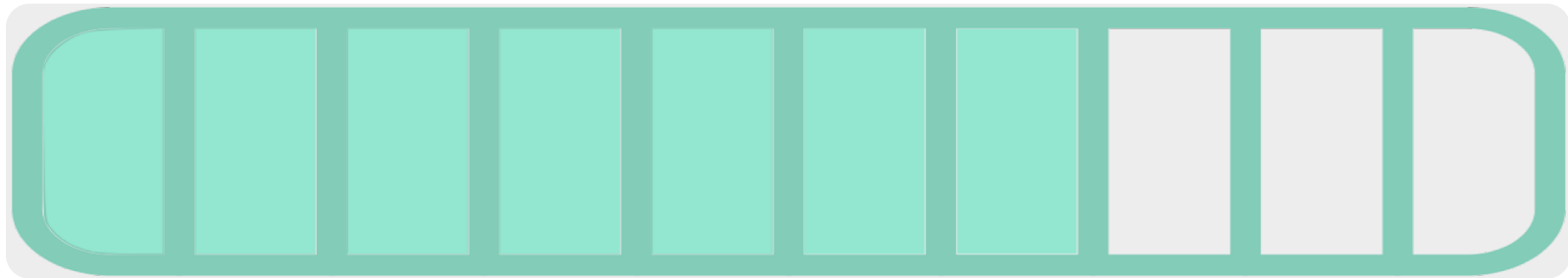
Alpha Phase: What's Happened Since September?



Tentative Completion Date: March 2020

- Development and testing for Iterations #2-4
 - Account requests
 - User profiles
 - User roles (community member, institutional rep, admin)
 - Manual entry of procedures
 - Procedure activities: archive, bookmark, delete, endorse, flag, renew
 - Site maintenance features
- Iteration #5 testing currently underway

Alpha Phase: What's Left?

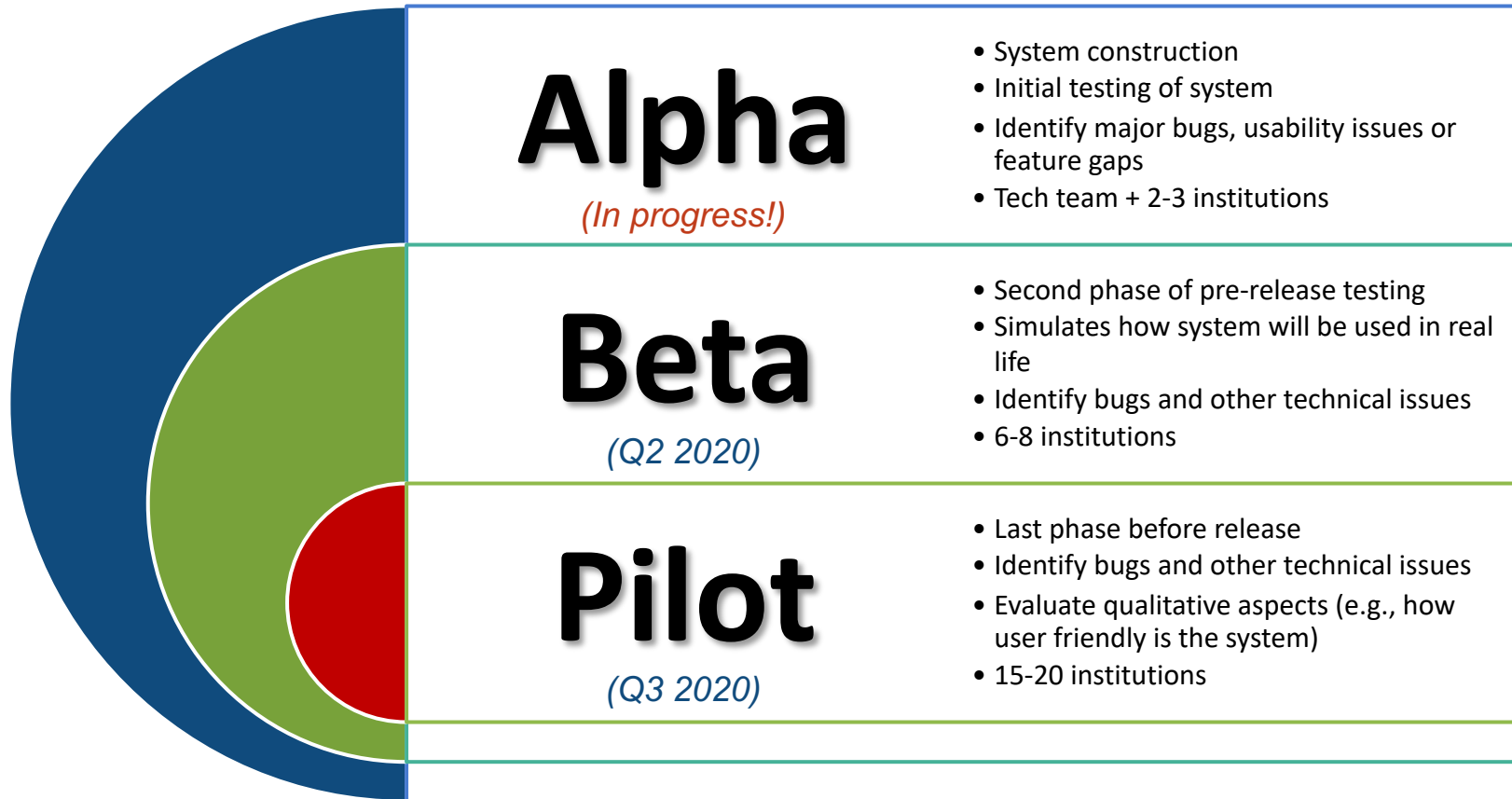


Tentative Completion Date: March 2020

- Parent/child structure
- Search and filter functions
- Copy procedure
- Re-activate procedure
- Reports
- Notifications
- Help page*
- Logo/aesthetics*



Development Phase: What's Next?





Education & Outreach

- Develop and maintain instructions and supporting resources
- Develop and issue press releases and other outward communication (e.g., email updates to users).
- Develop and issue articles and presentations.
- Coordinate outreach efforts to larger animal welfare community (e.g., presentations at local meetings)

Help Desk

- Set up user accounts for new institutional reps
- Provide starter instructions for new users
- Respond to requests to join CUSP
- Monitor site admin email for any technical or instruction help needed
- Maintain CUSP listserv

Quality Control

- Develop, issue and analyze ongoing surveys and evaluations
- Data integrity review and analysis (e.g., incomplete records)
- Review and resolution of flagged procedures
- Follow up with institutions as needed to correct incomplete records, address flagged procedures, etc

Technical Systems

- Technical assessment and development of desired enhancements
- Test and deployment of any code changes
- Troubleshoot technical issues
- Respond to questions re: technical aspects of the project
- Develop and maintain technical documentation.

**VOLUNTEERS
NEEDED**

Email Aubrey (aubreys@uw.edu)

New Working Group Structure

Jan/Feb 2020



Upcoming Meetings:

- 1. *Working Group Meeting***
January 24, 2020
11am PST, Zoom Meeting
- 2. *PRIM&R IACUC Conference***
April 6, 2020
1:45pm EST, Session B07
Orlando, FL
- 3. *NABR Webinar***
April 29, 2020
12:30pm EST