



GRANTS.GOV Workspace Update

Presented by Grants.gov To the Federal Demonstration Partnership

January 11, 2016

What is Workspace?

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Rural Education General Dynamic	Support Initiative		ID: WS00000173		ce Status: In Progress	Opening Date: Jul 17, 2015
Technology 1234	56789X	AOR Stat	tus: Active	Last Subm	itted Date: Aug 13, 2015	Closing Date: Jul 14, 2017
		Workspace Own	ner: John Adams	SAM Expir-	ation Date: Jul 08, 2020	
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George Washington	000-000-0000	george@history.gov	No	Yes [Submitted]	Yes	Remove Make Owner
John Adams 1-3 of 3 Records	000-000-0000	john@history.gov	Yes	No	Yes	Remove Make Owner
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- Alternative to traditional method of working on a grant application PDF submission via Grants.gov
- Teams can work on different forms at the same time
- Upload/download as needed
- In the end, the forms are stitched back together as a single submission by an AOR

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Why use Workspace?

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- Workspace allows
 organizational applicants to
 collaborate when
 completing an application
 package. Users can work on
 individual forms
 concurrently.
- Workspace allows applicants to reuse individual workspace forms for multiple opportunities.



How is Workspace Different?

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Traditionally, applicants who collaborated needed to **share the same application package PDF file**. Email same PDF file to project team filling out application package.



In Workspace, the package is broken out into individual forms that can be filled out separately by applicants. The package is then "stitched" back together automatically during the submission process.

GRANTS.GOV Reusing Previous Forms

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- Applicants can reuse individual workspace forms when applying for multiple opportunities as long as the form name and version match.
- When a reused form is uploaded in a new workspace, the opportunity information on the cover sheet will be updated automatically.
- Remember to edit any reused forms before uploading them to a new workspace.



WORKSPACE METRICS

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Workspace utilization has rapidly grown over the past few months since it's release

Metric	Oct-15	Nov-15	Dec-15
Number of Workspace submissions	46	163	355
Number of active Workspaces	325	869	1439
Number of Participants with active Workspaces	283	823	1351
Number of Organizations/Individuals with active Workspaces	267	749	1256
Number of forms uploaded from a different Workspace	14	32	70

Form conversion to Workspace compatibility to be completed in the summer

Metric	Current	Planned by end of Feb	Planned by end of May
Percentage of Workspace Compatible Packages	89%	94%	98%



WHAT TO EXPECT FEB/MAY

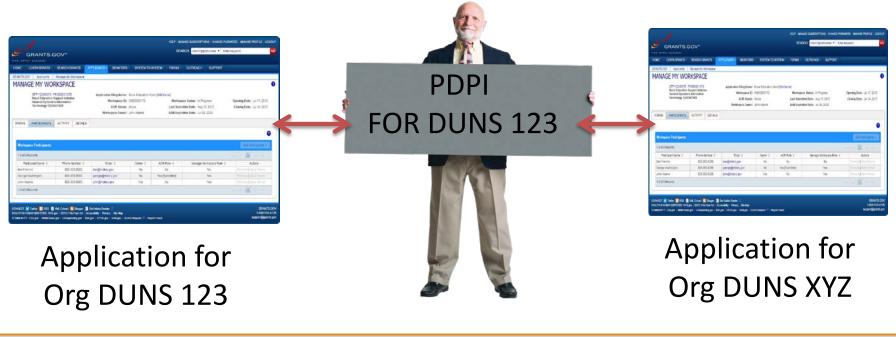


ALLOW APPLICANTS TO REUSE FORMS FROM ANOTHER **ORGANIZATION'S WORKSPACE**



Manage My Workspace / Manage Workspace for Organization

- Users from different DUNS may collaborate on an application that was created by an organization of a different DUNS
- Remove restriction on uploading form from a different DUNS in case user is from different organization





EXPANDED AOR ROLE

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- Add Manage Organization Profile page with AOR Access Level flag to indicate if all AORs within the Organization have Standard or Expanded access
- If AOR Access Level flag set to **Expanded**, AORs can
 - Manage all Workspaces, submissions, and users
 - Create and submit Workspaces without being added as a Participant
- If AOR Access Level flag set to **<u>Standard</u>**, AORs can
 - Manage workspaces where they were added as a Participant
 - Manage their submissions
 - Assign/Revoke Manage Workspace role to all active users

GRANTS.GOV" Manage Organiz	ation Profile
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GRANTS.GOV[™] **Applicant Center for Expanded AOR**

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Manage Workspaces for Organizations with Expanded Access Level

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WS00000173	Rural Education Grant	In Progress	OPP-12345678	Rural Education Support Initiative	Abigail Adams	12/18/2015	Manage Workspace
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NEW TRAINING RESOURCES

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Slide 16

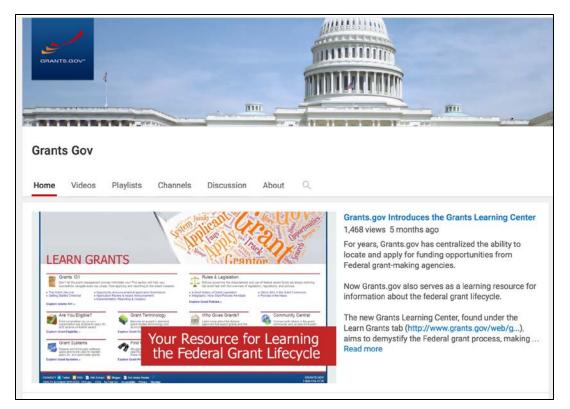
Grants.gov YouTube Channel

You Tube

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Visit the Grants.gov YouTube channel to watch a series of training videos covering key Workspace actions.



https://www.youtube.com/GrantsGovUS



Grants.gov Support

Find answers online

http://www.grants.gov/web/grants/support.html

- Grants Learning Center
- Self-Service Web Portal

Contact Center

- Support available 24/7 (closed on Federal Holidays)
- Email: support@grants.gov
- Toll-Free Phone Number: 1-800-518-4726
- International: 1-606-545-5035



QUESTIONS AND ANSWERS

GRANTS.GOV - Federal Demonstration Partnership