FEDERAL DEMONSTRATION PARTNERSHIP
Redefining the Government & University Research Partnership

Membership Annual Report

Membership Committee Co-Chairs

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FDP Annual Report of Members

- Completing the report is a "requirement"

- Results have not been fully utilized in the past

  - Example: Contact information for Admin/Faculty reps was requested but never used to update database/web site

- Membership Committee actions:

  - Simplify the report

  - Ask pertinent questions

  - USE THE INFORMATION TO IMPROVE THE FDP EXPERIENCE FOR ALL MEMBERS AND ATTENDEES

FDP Meeting Attendance Reporting

- The survey under reports attendance when compared to registration record data

- We will use registration data to report attendance in the future – *may require more information during registration*

2016 Survey Results

Rep. Type	Jan	May	Sept
Admin	120	125	143
Faculty	51	48	46
Technical	45	40	44
Total	216	213	233

2016 Registration Data

Rep. Type	Jan	May	Sept
Admin	263	293	281
Faculty	42	41	38
Technical	39	45	40
Total	344	379	359

Value Added

- **Please describe how you believe your attendance *added value to your institution or to the Federal Demonstration Partnership?***

  - Insightful answers

  - Shared with the Executive Committee for Phase VII Strategic Planning

Value Added

- **Meeting attendance *added value to your institution***
  - Participation in demonstrations
  - Updates on demonstration working group progress
  - Collaborations/Networking with Federal partners and peers
  - Access to FDP listservs
  - Use information gathered to develop
    - Best practices
    - Written and verbal reports for the institution
  - Receiving faculty specific information
  - Interactive Federal Agency update sessions

Value Added

- **Meeting attendance *added value to the FDP***
  - Providing institutional input/volunteers for:
    - Committees
    - Working groups
    - Demonstrations
    - Organizational needs (elections, website, technology, etc.)
  - Sharing best practices
  - Provision of faculty point of view on issues
  - Informing Federal agencies of institutional perspectives

Suggested Speakers/Sessions

- **Do you have any potential demonstration projects, plenary speakers, or sessions to suggest?**
  - Thematic meetings/sessions
  - Quality speakers not slide readers
  - Help new members be introduced to existing members and demonstrations
  - Encourage Federal participation in ERI sessions
  - Encourage additional Federal participation in general
  - *These suggestions will be considered as part of Phase VII Strategic Planning and for planning up coming meetings*

Suggested Speakers

- **Suggested Plenary Topics/Speakers**
  - Working effectively with Faculty – Susan Christy
  - Digital Security – John Scott-Railton
  - Common Rule/sIRB/OHRP – Jerry Menkoff, Ivor Pritchard
  - UG improvements on hold – Gil Tran, Victoria Collin
  - Payroll Certification – David Ngo
  - Federal engagement/updates – DoEd, DoJ, NIST, USGS, NPS, NIH
  - Federal Budget – Toby Smith
  - Advocacy for Science – Science Coalition Representative
  - Strategic Support for Research – Mick Mulvaney, OSTP, or Jennifer Poulakidas
  - NIH Medical Research Climate – Francis Collins
  - Environmental Research – Emilio Moran (NSB)

Suggested Sessions

- **Potential Meeting Sessions**
    - Continue admin/faculty sessions
    - Continue Agency Updates
    - Burden Management – methods, campus case studies
    - Controlled DATA – compliance, reports, requirements, etc.
    - eRA – Grants.gov, Workspace, ezFedGrants, expansion of systems
    - ERI – sessions addressing ERI needs
    - Executive/Legislative Research Funding Landscape – OMB, F&A, etc
    - Export Control – State and DoD
    - FDP Committee Updates
    - IRB – OMB, CAS, ONR panel discussion
    - RCR – Research Misconduct, Implicit Bias Training
    - UG – Procurement, audit, effort reporting, payroll certification

Suggested Demonstrations

- **Potential demonstration projects**
  - Administrative Burden Survey – go beyond faculty
  - Data Act – develop consistent reporting across agencies
  - Export Control – develop templates and best practices
  - Diversity review of federal agency reviewers
  - NIH – study impact of PI funding limit
  - Payroll/Effort Certification – performance-based project management, expand current pilot for federal consensus
  - Templates – UBMTA, DTUA, sIRB, NDA

Issues/Concerns

- **Are there *any issues or concerns* that you would like to make FDP leadership aware of or *any suggestions to strengthen* the FDP?**
  - Facilities – more space and rotate food
  - Kudos – faculty participation, collaboration, guidebook posting of agenda, clearinghouse has been great

Issues/Concerns cont.

- Handling growth and the challenges of participation

- Transparency/Communication

  - Committees seem closed, info on how to join (break in to) project groups is needed

- Leadership – committee leadership should have term limits

- Meeting Structure – not enough time

  - Meetings have become unidirectional updates

- Federal Recruitment – DoD, DoE, DoEd, DoJ, HRSA, NASA, State, USAID, USED, Smaller HHS agencies

  - Need senior programmatic and administrative representatives

Suggestions

- If a demonstration is not feasible discuss best practices

- Formalize signing up for working groups/demonstrations

- Transparency – what are the Executive Committee's 5-year goals?

- Focus on standardization of federal forms

- Improve faculty attendance by providing directed sessions

- Electronic support – update listservs, update website, web conferencing

- Meeting structure – extend length, workshop retreats, shorter sessions, session slides in advance, committee/working group updates at each meeting

Suggestions to Improve the Survey

- **Participation in FDP activities by member institutions is expected and is critical for the success of the organization. The annual report is one mechanism used by the FDP to document participation.** *Do you have suggestions for an efficient and effective way for your institution to document participation other than the approach used in this report?*

Suggestions to Improve the Survey

- 50% of institutions had no comment or indicated the current method is sufficient
- Use committee/working group records to document participation
- Record attendance at each session
- Use the electronic registration records to document attendance
- Survey members immediately after each meeting rather than yearly
- Survey members for each session – guidebook feature
- *The organization has grown, should membership continue to be based on participation?*

General Comments

- Public listing of demonstrations and how to join

- Formalize volunteering

- Compile and distribute summary "5 Things You Should Know"

- Report on volunteers who helped

- Skype/electronic access to meetings

- Expand annual report beyond the administrative representative

Questions for You

- What are we not asking on the annual report that we should have asked?

- What suggestions do you have for how we use this information?

- What are we missing?

- How to get full participation in the survey from faculty and technical reps in addition to the administrative reps?

- What additional data should we be collecting or monitoring regarding attendance at each of the meetings?

Questions?

Please join the Membership Committee and help us improve the FDP experience for all!

Special thanks to
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